**FUNDING SUPPORT FOR RESEARCH EVENTS 2025/26**

Please note that this call is **only** open to researchers at the University of Manchester (including Postgraduate Research Students and Early Career Researchers), and we are thus not able to support applications from Teaching and Scholarship or PS staff. Applicants on Fixed-Term Contracts must be employed by the University while undertaking the event, and should supply the end date of their contract. Postgraduate research students enrolled for the 2025-26 year are also eligible to apply, and should likewise state their expected date of PhD submission.

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| ***Lead applicant details*** | |
| Name | |
| Subject area/Department/Directorate and job title of lead applicant | |
| Lead applicant telephone number (optional) | Lead applicant e-mail address |
| End-date of lead applicant’s contract, if employed on Fixed-Term Contract / expected date of submission if PGR student | |
| Names and contact details of other team members (if any) | |
| ***Event details*** | |
| Title of event(s) | Proposed date(s) of event(s) |
| Please describe your event and its purpose (300 words max.) | |
| Please explain how your proposed event(s) links to the UML Special Collections (300 words max.) | |
| Have you already consulted a UML Special Collections curator about this event? If so, please give their name(s). | |
| Project costs (please provide itemised costings) | |
| Please give details of how the event relates to a current or prospective research project, and how it will be useful in working towards a future external grant application. Please also note proposed funders to target. | |
| ***Professional Details*** | |
| Please provide an up-to-date curriculum vitae for each project member attached to your application as a separate document(s) (max. 2 pages per person) | |

# GUIDANCE for funding for Support for Research Events, 2025-2026

**Application deadline: 5pm, Monday 7th July 2025**

**Applications to:** [research.jrril@manchester.ac.uk](mailto:research.jrril@manchester.ac.uk)

Grants are available to support **academic or public-facing** **research events** led by University of Manchester researchers linked to the rich Special Collections of the University of Manchester Library, which includes the collections of the [Ahmed Iqbal Ullah RACE (Race Archives and Community Engagement) Centre](https://www.library.manchester.ac.uk/aiu-race-centre/), or to allied academic fields. These grants can be used to support either individual events, or a series of linked events to take place during the 2025/26 academic year. All activities and spending **must** be completed before 31 July 2026.

Funding can be used to support travel and accommodation for external speakers and participants, subsistence for participants, and fees for freelance partners involved in the event. Priority will be given to events that can show a clear link to the Special Collections of the University of Manchester Library or to allied academic fields; that facilitate the exchange of ideas and the formulation of new and exciting academic research; and that encourage interdisciplinary research.

Please note: the research event **must** be linked to a current or future research project, for which the applicant will be expected to submit an external grant application within 2-3 years. Postgraduate research students enrolled for the 2025-26 year are eligible to apply.

For single events (such as seminars and workshops), funding would not normally exceed £600, although larger bids may be considered for more ambitious activities. We would be happy to consider applications as well for a Rylands summer conference in 2026, though please note that all funded activities must be complete before 31 July 2026.

Please note that any catered events in the building (including teas/coffees and lunches) are limited to a maximum of 50-60 participants. Applicants are invited to suggest preferred dates for event(s) on the application, but we cannot guarantee that the library will be available on specific dates in advance of submission; dates will therefore be agreed and signed off with the JRRIL events team as soon as possible after confirmation of the award.

**The grant will not cover:**

* Attendance at events and conferences outside the University of Manchester.
* Events whose primary focus is teaching and learning.

**Eligibility:**

**Researchers at** **the University of Manchester** (including postgraduate research students and Early Career Researchers).

Applicants on fixed-term contracts must be employed by the University while undertaking the event, and should supply the end date of their contract. Postgraduate research students enrolled for the 2025-26 year are also eligible to apply, and should state their expected date of PhD submission.

Please ask the JRRI office if you are unsure about the eligibility of other forms of expense.

**Assessment Criteria:**

All applications are assessed by the Institute Director and senior research colleagues in consultation with curators and academics. Applications will be ranked on merit against criteria outlined above.

**Application Process:**

Application forms are available at <http://www.jrri.manchester.ac.uk/research/funding/>

The completed application form should include:

* The names and affiliation of the application team with contact details for the lead applicant.
* Details of the intended event to include: title, preferred date(s), and description of the event(s). This should include a brief description of the research content, specific details on the type of event(s), the estimated number of participants, and type of audience.
* A brief outline of the collections from the UML Special Collections which are related to the event(s) or to the allied fields related to the event. Please also note if you have already discussed your proposal with one of the curators.
* A brief outline of how the project relates to a current or prospective research project and how it will be useful in working towards a future grant application, including funders to target.
* Financial estimates of costs should be included, but will be subject to review and possible modification by the assessment panel. Please also include other sources of financial support (both awarded and applied for).

Pre-application advice (including queries relating to costings) is available from:

* the JRRI office ([research.jrril@manchester.ac.uk](mailto:research.jrril@manchester.ac.uk));
* the Exhibitions and Public Engagement with Research Team at the Rylands ([jrl.events@manchester.ac.uk](mailto:jrl.events@manchester.ac.uk));
* the Director of the JRRI, Professor Guyda Armstrong ([guyda.armstrong@manchester.ac.uk](mailto:guyda.armstrong@manchester.ac.uk) .