

The University of Manchester Library Content Development Policy Social Statistics

Monday, 30 April 2012

Contents

Introduction	2
Collection evaluation	2
Bookfund and resource allocations.....	2
Collection areas.....	3
Document Supply Service and Inter-Library Loans.....	3
Teaching and Learning	3
Digitisation.....	4
Manchester e-Scholar.....	4
Stock editing	4
Donations	4
Recommendations	4
Contacts	5
Appendices	6
Appendix 1.....	6
Appendix 2	7
Appendix 3	8
Appendix 4.....	11

Introduction

This document presents the Content Development Policy for the discipline area of Social Statistics. It includes a description of the Library's existing collections and an outline of current collecting areas.

Set within the context provided by an overall Content Development Policy and a related Collection Management Policy, its purpose is to ensure that the selection of resources – books, journals and other kinds of material - whether print, electronic or other format, reflects the teaching and research priorities of the discipline and provides best value in both financial and academic terms.

Collection evaluation

The Library's collections in Social Statistics include books and journals in print and digital formats. The principal collection of printed books is kept on Blue 2 in the Main Library. Reading list material in heavy demand is housed, on request, in the High Demand collection on Blue Ground. Social Statistics books are shelved at 310-312.

- **Appendix 1** provides an over view of the Social Statistics bookstock by classmark and date of publication.
- **Appendix 2** lists the Social Statistics books purchased from the School of Social Sciences bookfund during the 2009-2010 financial year, excluding items purchased as part of other subscriptions.
- **Appendix 3** lists JRUL subscriptions to Social Statistics journals
- **Appendix 4** lists other relevant subscriptions to bibliographic databases and book collections in the area.

Bookfund and resource allocations

Bookfunds are allocated in June/July of each year for the following financial year (August-July). This bookfund is to provide for all non-subscription library materials included printed textbooks and research monographs, electronic books and any other one-off purchases. Books in Social Statistics are purchased out of a fund allocated to the School of Social Sciences which is not subject to any further allocations to discipline area level.

Journals and other subscription items are purchased from a separate fund which, at present, accounts for over 85% of the cost of all purchases.

Collection areas

To support teaching and research activities in Social Statistics, the Library acquires material published in the areas listed below:

- Statistics methods and techniques, multilevel modelling, social network analysis, social networks and social movements, longitudinal studies, survey research, quantitative methods in social science research
- Population and census data, demography, ethnicity, religion, migration
- Spatial analysis, small area estimation, poverty mapping
- Employment, globalisation, paid and unpaid labour, inequality, quality of working life
- Behaviour change, ethics of policy interventions

Document Supply Service and Inter-Library Loans

Although the Library will try to accommodate all requests for purchase, books which lie outside the areas listed above or are out of print can be obtained on loan from another library through the Document Supply Service. Such books are usually borrowable for up to 6 weeks at a time. Journal articles and other material not available from the Library's collections can also be obtained through this service.

Teaching and Learning

The Library will support all taught course modules.

Multiple copies and/or electronic copies of texts will be purchased or subscribed to as appropriate. Subject to copyright restrictions, the Library will digitize materials, for instance book chapters or journal articles not otherwise available electronically, if required for taught course modules.

Reading lists and estimated student numbers should be sent to the Faculty Team Librarian responsible for Social Statistics by July 31 and November 30 each year so any new material can be purchased and processed in time for the forthcoming semester.

Reading lists will be added to the Library's reading list system, Link2Lists which provides links to catalogue entries and directly to electronic texts where they are available. Course modules within the Blackboard VLE can link to Link2Lists.

Reading list texts can be 7-day loan or put into the High Demand Collection from where they can be borrowed for shorter periods.

Digitisation

Subject to copyright restrictions, the Library will digitize material according to its Digitization Policy. Priorities include reading list items – book chapters or journal articles – and items from Special Collections.

Manchester e-Scholar

The University's institutional repository, Manchester eScholar, manages and disseminates the intellectual outputs of the University. Since the beginning of 2010 all accepted PhD theses have been added to the repository.

Stock editing

Most stock is kept on the Library's open shelves. As space is at a premium, especially in the Main Library, periodic weeding is used to remove less-well used material to store from where it can be retrieved, usually within one working day.

Unused duplicates are disposed of from time to time.

Weeding and withdrawal criteria are described in the Collection Management Policy.

Donations

Offers of donations are welcome but they can normally only be considered for acceptance if they are within the collection areas detailed above and do not duplicate existing holdings.

Other factors taken into account in deciding upon acceptance are listed in the Collection Management Policy

Recommendations

The Library welcomes recommendations for the purchase of books from staff and students in the discipline area. Purchases are normally made if:

Recommendations fall within the scope of the policy as described above

- Funds are available
- The item is not already in stock
- Usually only a single copy of a printed book is purchased which must be of an appropriate academic standard.
- For reading list texts, multiple copies and electronic versions will be considered as appropriate.

- Recommendations can be made directly to the Faculty Team Librarian.
- Journal recommendations are considered twice a year in May and November. Because of the forward financial commitment involved, journal subscriptions usually have to be balanced by savings elsewhere in the subscription budget.

Contacts

Faculty Team Librarian, Social Statistics:

John French

0161-275-3769

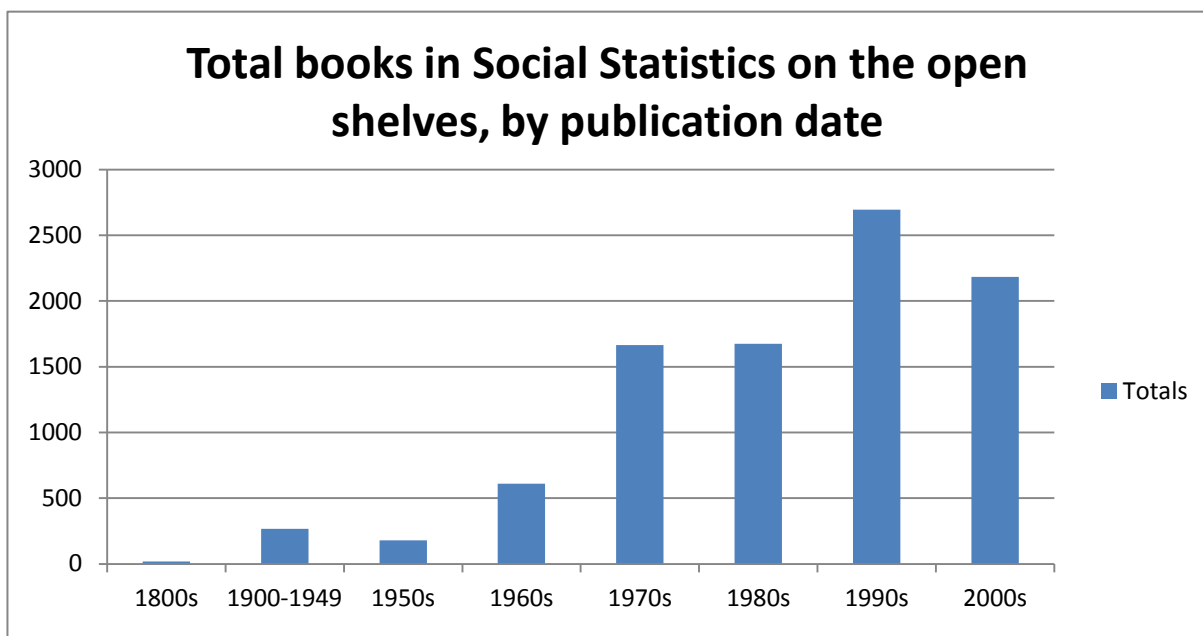
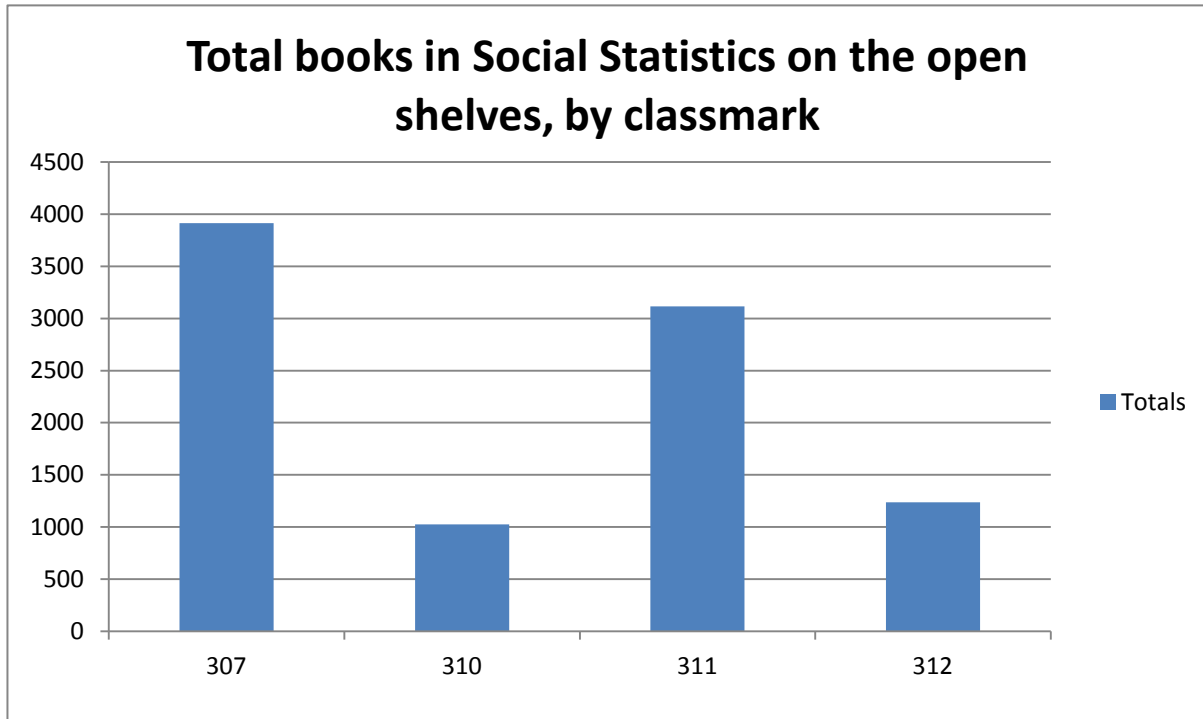
john.french@manchester.ac.uk

January 2011

Appendices

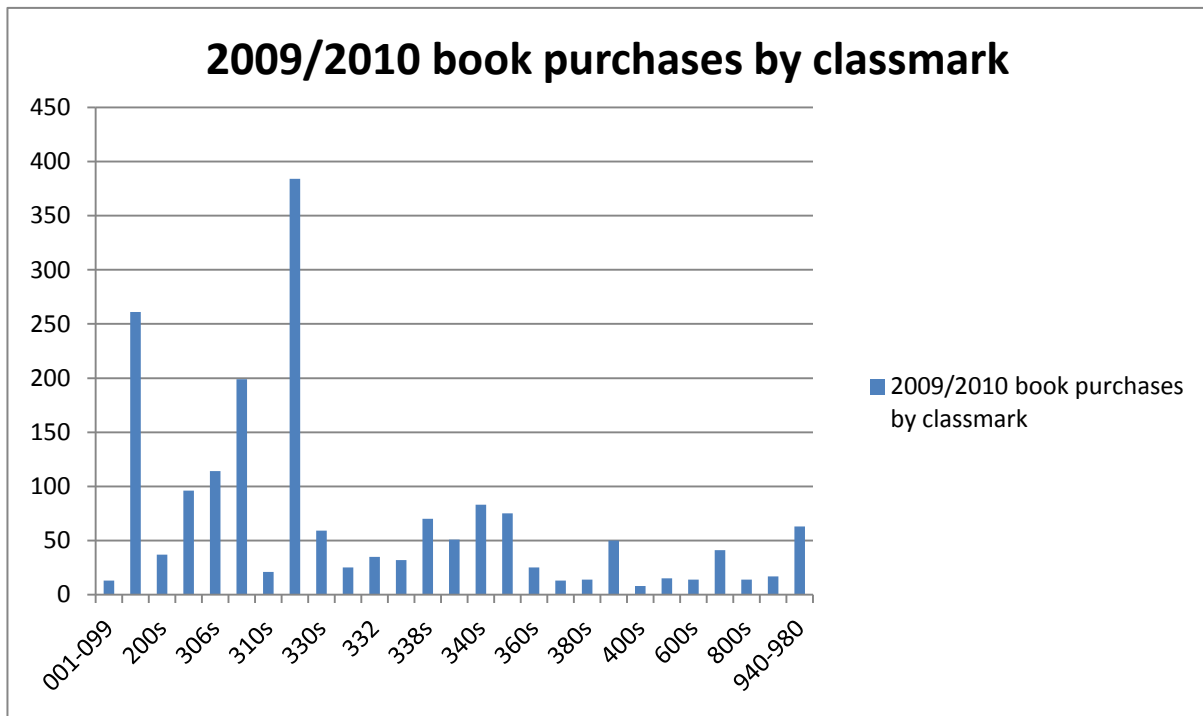
Appendix 1

Stock Overview.



Appendix 2

All Social Sciences Book Purchases, last financial year.



Appendix 3

Social Statistics journals held at the John Rylands University Library

Advances in Applied Probability

American Statistician

Annals of Applied Probability

Annals of Mathematical Statistics

Annals of Probability

Annals of Statistics

Annals of the Institute of Statistical Mathematics

Applied Stochastic Models in Business and Industry

Australian and New Zealand Journal of Statistics

Canadian Journal of Statistics

Communications in Statistics: Simulation and Computation

Communications in Statistics: Theory and Methods

Computational Statistics

Computational Statistics and Data Analysis

Demographic Research

Demography

Environmental and Ecological Statistics

European Journal of Population

Extremes

Incorporated Statistician

International Journal of Forecasting

International Migration Review

International Statistical Review

Journal of Applied Probability
Journal of Applied Statistics
Journal of Business and Economic Statistics
Journal of Data Science
Journal of Educational Statistics
Journal of Educational and Behavioral Statistics
Journal of Ethnic and Migration Studies
Journal of Mathematics and Statistics
Journal of Modern Applied Statistical Methods
Journal of Multivariate Analysis
Journal of Nonparametric Statistics
Journal of Official Statistics
Journal of Quantitative Criminology
Journal of Population Economics
Journal of Statistical Computation and Simulation
Journal of Statistical Planning and Inference
Journal of Statistical Software
Journal of Statistics Education
Journal of the American Statistical Association
Journal of the Royal Statistical Society
Journal of Time Series Analysis
Lifetime Data Analysis
Mathematical Population Studies
Metrika
Multivariate Behavioral Research
Oxford Bulletin of Economics and Statistics

Population Bulletin of the United Nations
Population and Development Review
Population and Environment
Population Research and Policy Review
Population Space and Place
Population Studies
Review of Economics and Statistics
Sankhya
Scandinavian Journal of Statistics
Significance
Statistical Analysis and Data Mining
Statistical Inference for Stochastic Processes
Statistical Methodology
Statistical Methods and Applications
Statistical Modelling
Statistical Papers: United Nations
Statistical Science
Statistica Neerlandica
Statistics
Statistics and Probability Letters
Teaching Statistics

Appendix 4

Other Subscriptions.

Subscription databases:

Sociological Abstracts

International Bibliography of the Social Sciences

Web of Knowledge/Social Sciences Citation Index

Scopus (Elsevier)

Subscription eJournal collections

Elsevier Science Direct

Wiley-Blackwell E-Journals

Springer E-Journals

Taylor and Francis E-Journals

JSTOR Complete package.

Cambridge University Press Electronic Journals

Subscription statistics collections

OECD iLibrary/Source OECD

Subscription eBook collections

OECD Books

Springer eBook Collection

Safari Books Online