

# The University of Manchester Library Content Development Policy Social Anthropology

Monday, 30 April 2012

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## Introduction

This document presents the Content Development Policy for the discipline area of Social Anthropology. It includes a description of the Library's existing collections and an outline of current collecting areas.

Set within the context provided by an overall Content Development Policy and a related Collection Management Policy, its purpose is to ensure that the selection of resources – books, journals and other kinds of material - whether print, electronic or other format, reflects the teaching and research priorities of the discipline and provides best value in both financial and academic terms.

## Collection evaluation

The Library has substantial collections in many fields of social anthropology, both theoretical and geographical, which include books and journals in print and digital formats. The principal collection of printed books is kept on Blue 2 in the Main Library. Reading list material in heavy demand is housed, on request, in the High Demand collection on Blue Ground. Social Anthropology books are shelved at 306-306.99.

**Appendix 1** provides an over view of the social anthropology bookstock by classmark and date of publication .

**Appendix 2** lists the social anthropology books purchased from the School of Social Sciences bookfund during the 2009-2010 financial year, excluding items purchased as part of other subscriptions.

**Appendix 3** lists the anthropology journals indexed by the Social Sciences Citation Index (edited to remove physical and biological anthropology titles) listed by impact factor. There are 52 of these of which JRUL holds 49 or 94%. Titles not held are indicated by an asterisk.

**Appendix 4** lists other relevant subscriptions to bibliographic databases and book collections in the area.

**Appendix 5** gives details of anthropologically relevant material held in Special Collections.

## Bookfund and resource allocations

Bookfunds are allocated in June/July of each year for the following financial year (August-July). This bookfund is to provide for all non-subscription library materials included printed textbooks and research monographs, electronic books and any other one-off purchases. Books in social anthropology are purchased out a fund allocated to the School of Social Sciences which is not subject to any further allocations to discipline area level.

Journals and other subscription items are purchased from a separate fund which, at present, accounts for over 85% of the cost of all purchases.

## **Collection areas**

To support social anthropology's teaching and research activities, the Library acquires material published in the areas listed below:

Anthropological theory, history of anthropology, research methodology

Globalisation and development, economic anthropology, welfare and poverty, gender and development, racial and ethnic identities, social movements, minorities, socialism

Organisations, knowledge production, medical anthropology, education, youth

Exchange, morality, religion, social change

Sex, gender and kinship, urban life, migration

Visual anthropology, material culture, museology, cinema, arts

Knowledge, communication technologies, science

Sub-Saharan Africa, Asia, Oceania, Latin America, Europe

## **Document Supply Service and Inter-Library Loans**

Although the Library will try to accommodate all requests for purchase, books which lie outside the areas listed above or are out of print can be obtained on loan from another library through the Document Supply Service. Such books are usually borrowable for up to 6 weeks at a time. Journal articles and other material not available from the Library's collections can also be obtained through this service.

## **Teaching and Learning**

The Library will support all taught course modules.

Multiple copies and/or electronic copies of texts will be purchased or subscribed to as appropriate. Subject to copyright restrictions, the Library will digitize materials, for instance book chapters or journal articles not otherwise available electronically, if required for taught course modules.

Reading lists and estimated student numbers should be sent to the Faculty Team Librarian responsible for Social Anthropology by July 31 and November 30 each year so any new material can be purchased and processed in time for the forthcoming semester.

Reading lists will be added to the Library's reading list system, Link2Lists which provides links to catalogue entries and directly to electronic texts where they are available. Course modules within the Blackboard VLE can link to Link2Lists.

Reading list texts can be 7-day loan or put into the High Demand Collection from where they can be borrowed for shorter periods.

## **Digitisation**

Subject to copyright restrictions, the Library will digitize material according to its Digitization Policy. Priorities include reading list items – book chapters or journal articles – and items from Special Collections.

## **Manchester e-Scholar**

The University's institutional repository, Manchester eScholar, manages and disseminates the intellectual outputs of the University. Since the beginning of 2010 all accepted PhD theses have been added to the repository.

## **Stock editing**

Most stock is kept on the Library's open shelves. As space is at a premium, especially in the Main Library, periodic weeding is used to remove less-well used material to store from where it can be retrieved, usually within one working day.

Unused duplicates are disposed of from time to time.

Weeding and withdrawal criteria are described in the Collection Management Policy.

## **Donations**

Offers of donations are welcome but they can normally only be considered for acceptance if they are within the collection areas detailed above and do not duplicate existing holdings.

Other factors taken into account in deciding upon acceptance are listed in the Collection Management Policy

## **Recommendations**

The Library welcomes recommendations for the purchase of books from staff and students in the discipline area. Purchases are normally made if:

Recommendations fall within the scope of the policy as described above

- Funds are available
- The item is not already in stock
- Usually only a single copy of a printed book is purchased which must be of an appropriate academic standard.
- For reading list texts, multiple copies and electronic versions will be considered as appropriate.
- Recommendations can be made directly to the Faculty Team Librarian.
- Journal recommendations are considered twice a year in May and November. Because of the forward financial commitment involved, journal subscriptions usually have to be balanced by savings elsewhere in the subscription budget.

## Contacts

Faculty Team Librarian, Social Anthropology: John French 0161-275-3769

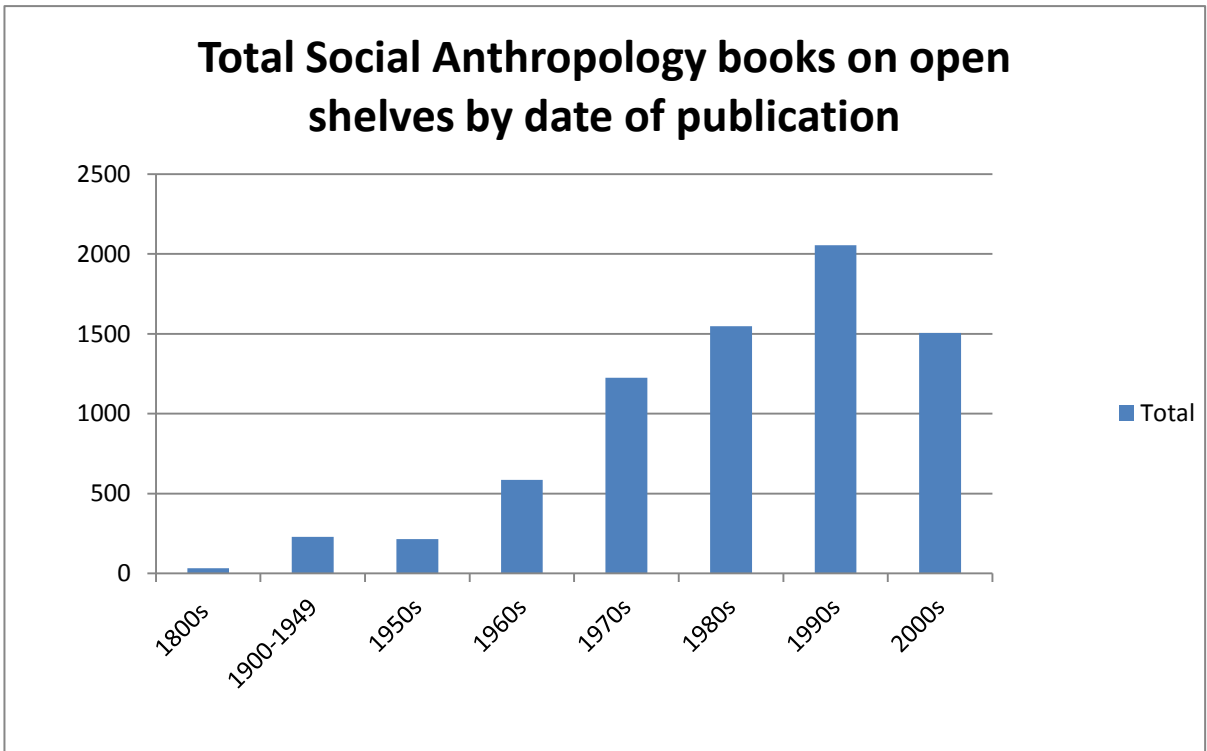
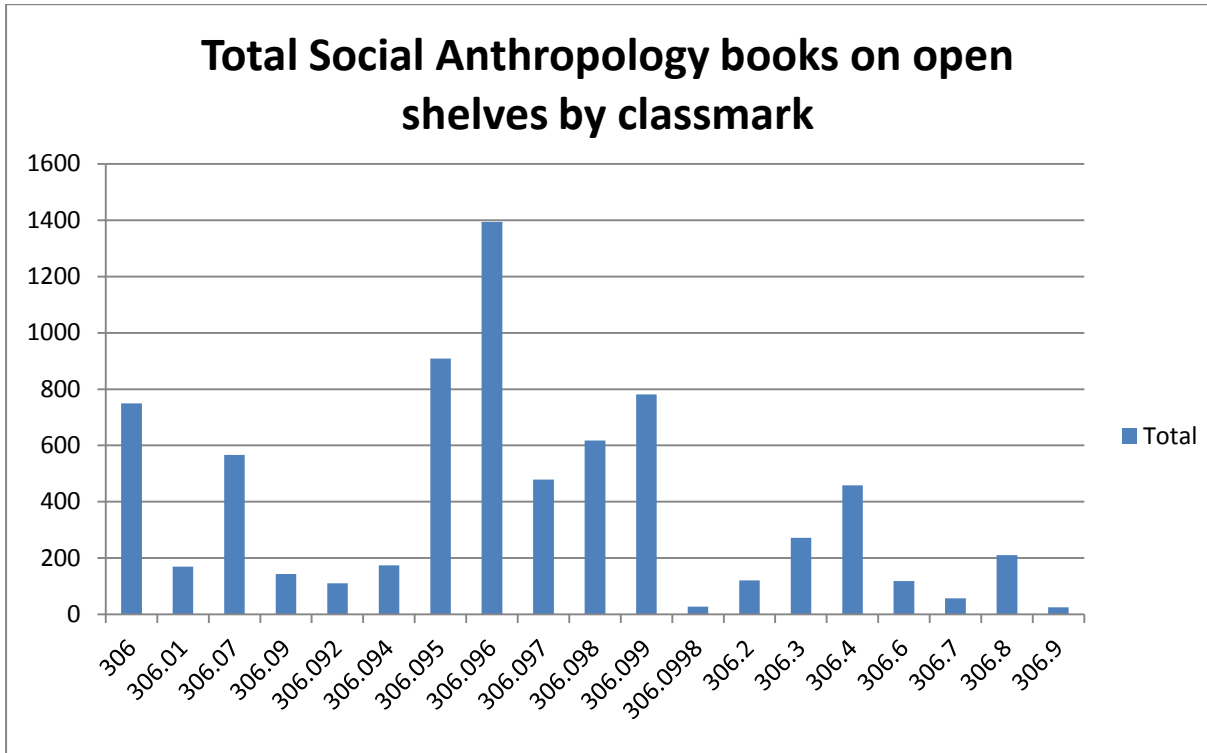
[john.french@manchester.ac.uk](mailto:john.french@manchester.ac.uk)

January 2011

# Appendices

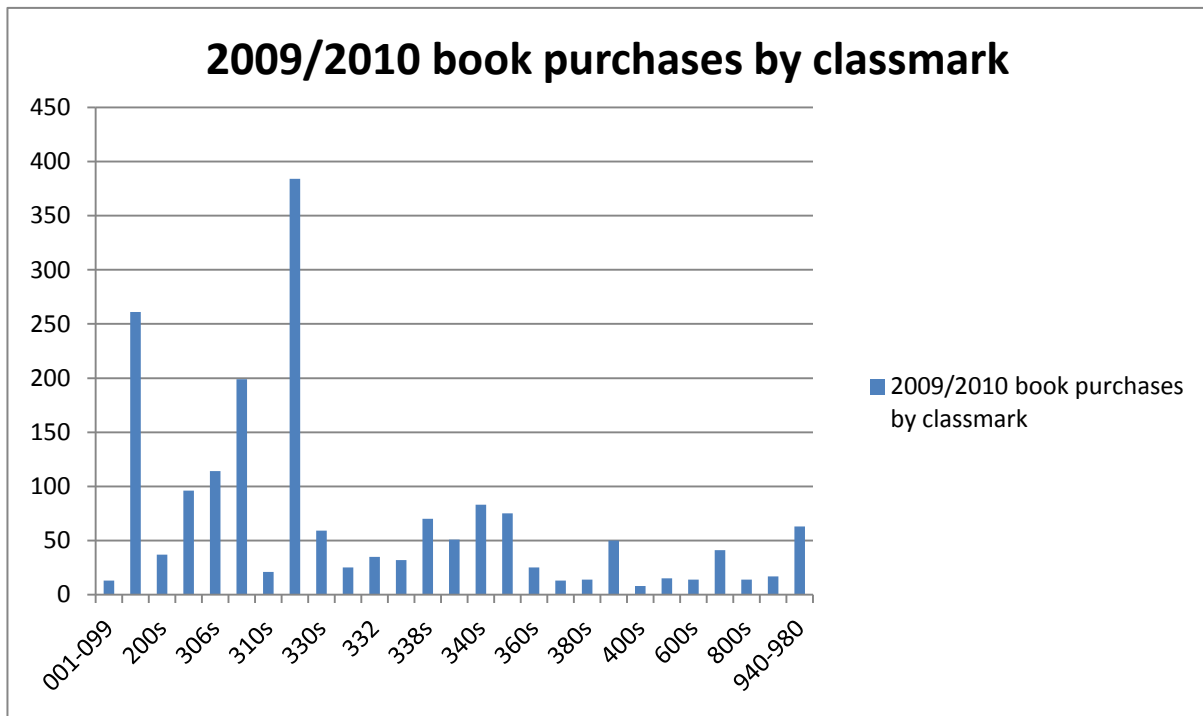
## Appendix 1

### Stock Overview.



## Appendix 2

All Social Sciences Book Purchases, last financial year.



## Appendix 3

Journal Citation Reports, produced by ISI Web of Knowledge, list 68 journals in their anthropology category. A number of these journals are actually archaeology or physical or biological anthropology titles. If this list is edited to include only socio-cultural anthropology titles, there is a total of 50. JRUL holds 41 or 82% of these. The journals, ranked by impact factor and including those titles not taken (\*) are listed here.

Cultural Anthropology

Social Networks

Current Anthropology

Annual Review of Anthropology

Journal of Anthropological Archaeology

American Anthropologist

Human Ecology

American Ethnologist

Global Network

Journal of the Royal Anthropological Institute

Ethnos

Medical Anthropology

Medical Anthropology Quarterly

Ethos

Public Culture

Culture Medicine and Psychiatry

Race and Class

Anthropology of Education Quarterly

Journal of Material Culture

Cultural Studies

Journal of Anthropological Research

Africa

Anthropological Quarterly  
Anthropological Forum  
Comparative Studies in Society and History  
Collegium Anthropologicum\*  
Arctic Anthropology  
Australian Journal of Anthropology  
Magallania  
Oceania\*  
Human Organization  
Critique of Anthropology  
Chungara  
Journal of the Polynesian Society  
Anthropologie  
Sociologus\*  
Journal of Peasant Studies  
Ethnohistory  
Mana  
Australian Aboriginal Studies\*  
Journal of Family History  
Plains Anthropologist\*  
Anthropology Southern Africa\*  
Zeitschrift fur Ethnologie\*  
Inter-Asia Cultural Studies  
Bijdragen tot de taal-, land- en volkenkunde  
Studies on Ethno-Medicine\*  
Anthropos

Ethnology

Chinese Social Anthropology\*

## **Appendix 4**

### **Other Subscriptions.**

#### **Subscription databases:**

Anthropology Plus

AnthroSource

Abstracts in Anthropology

International Bibliography of the Social Sciences

Scopus (Elsevier)

Web of Knowledge/Social Sciences Citation Index

#### **Subscription eJournal collections**

Elsevier Science Direct

Wiley-Blackwell E-Journals

Springer E-Journals

Taylor and Francis E-Journals

JSTOR Complete package.

Cambridge University Press Electronic Journals

#### **Subscription eBook collections**

Academic Library

Cambridge Companions series

Oxford Reference Online

Oxford Scholarship Online

NetLibrary

Elsevier Science Direct

## **Appendix 5**

### **Special Collections**

#### **Special Collections in Social Anthropology**

The Library does not actively collect Special Collections material in this area. Aspects of this subject area may be represented in a range of Special Collections holdings, particularly printed collections and Western & non-Western manuscript collections. The Max Gluckman papers include material on the development of social anthropology in the twentieth century.