

Content Development Policy

Sociology

Wednesday, 20 July 2011

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Introduction

This document presents the Content Development Policy for the discipline area of Sociology. It includes a description of the Library's existing collections and an outline of current collecting areas.

Set within the context provided by an overall Content Development Policy and a related Collection Management Policy, its purpose is to ensure that the selection of resources – books, journals and other kinds of material - whether print, electronic or other format, reflects the teaching and research priorities of the discipline and provides best value in both financial and academic terms.

Collection evaluation

The Library has substantial collections in many fields of Sociology which include books and journals in print and digital formats. The principal collection of printed books is kept on Blue 2 in the Main Library. Reading list material in heavy demand is housed, on request, in the High Demand collection on Blue Ground. Sociology books are shelved at 300-309.99.

Appendix 1 provides an over view of the Sociology bookstock by classmark and date of publication.

Appendix 2 lists the Sociology books purchased from the School of Social Sciences bookfund during the 2009-2010 financial year, excluding items purchased as part of other subscriptions.

Appendix 3 lists Sociology journals indexed by the Social Sciences Citation Index. These have been arranged by Impact Factor and the top 100 titles are listed. JRUL subscribes to 86% of these titles. Those not subscribed to are indicated by an asterisk.

Appendix 4 lists other relevant subscriptions to bibliographic databases and book collections in the area.

Appendix 5 gives details of material relevant to Sociology held in Special Collections.

Bookfund and resource allocations

Bookfunds are allocated in June/July of each year for the following financial year (August-July). This bookfund is to provide for all non-subscription library materials included printed textbooks and research monographs, electronic books and any other one-off purchases. Books in Sociology are purchased out a fund allocated to the School of Social Sciences which is not subject to any further allocations to discipline area level.

Journals and other subscription items are purchased from a separate fund which, at present, accounts for over 85% of the cost of all purchases.

Collection areas

To support teaching and research activities in Sociology, the Library acquires material published in the areas listed below:

Stratification and culture, inequality, social identity, consumption taste, race and ethnicity, ethnic relations

Personal life, divorce and separation, gay and lesbian marriage, civil partnerships, lone motherhood, childhood, biography, genealogy, domestic life, work-time structures, household relationships, labour market, feminism, cultural change, qualitative research, research practice

Ethnomethodology, symbolic interactionism, sociology of science, information technology, social movements, social networks, qualitative methods

Quantitative methods

Sociology of education, sociology of the environment, animal human relations, globalisation, media, technology, work, fashion, development, protest movements, family life, religion self

Document Supply Service and Inter-Library Loans

Although the Library will try to accommodate all requests for purchase, books which lie outside the areas listed above or are out of print can be obtained on loan from another library through the Document Supply Service. Such books are usually borrowable for up to 6 weeks at a time. Journal articles and other material not available from the Library's collections can also be obtained through this service.

Teaching and Learning

The Library will support all taught course modules.

Multiple copies and/or electronic copies of texts will be purchased or subscribed to as appropriate. Subject to copyright restrictions, the Library will digitize materials, for instance book chapters or journal articles not otherwise available electronically, if required for taught course modules.

Reading lists and estimated student numbers should be sent to the Faculty Team Librarian responsible for Sociology by July 31 and November 30 each year so any new material can be purchased and processed in time for the forthcoming semester.

Reading lists will be added to the Library's reading list system, Link2Lists which provides links to catalogue entries and directly to electronic texts where they are available. Course modules within the Blackboard VLE can link to Link2Lists.

Reading list texts can be 7-day loan or put into the High Demand Collection from where they can be borrowed for shorter periods.

Digitisation

Subject to copyright restrictions, the Library will digitize material according to its Digitization Policy. Priorities include reading list items – book chapters or journal articles – and items from Special Collections.

Manchester eScholar

The University's institutional repository, Manchester eScholar, manages and disseminates the intellectual outputs of the University. Since the beginning of 2010 all accepted PhD theses have been added to the repository.

Stock editing

Most stock is kept on the Library's open shelves. As space is at a premium, especially in the Main Library, periodic weeding is used to remove less-well used material to store from where it can be retrieved, usually within one working day.

Unused duplicates are disposed of from time to time.

Weeding and withdrawal criteria are described in the Collection Management Policy.

Donations

Offers of donations are welcome but they can normally only be considered for acceptance if they are within the collection areas detailed above and do not duplicate existing holdings.

Other factors taken into account in deciding upon acceptance are listed in the Collection Management Policy

Recommendations

The Library welcomes recommendations for the purchase of books from staff and students in the discipline area. Purchases are normally made if:

- Recommendations fall within the scope of the policy as described above
- Funds are available
- The item is not already in stock

Usually only a single copy of a printed book is purchased which must be of an appropriate academic standard. For reading list texts, multiple copies and electronic versions will be considered as appropriate.

Recommendations can be made directly to the Faculty Team Librarian.

Journal recommendations are considered twice a year in May and November. Because of the forward financial commitment involved, journal subscriptions usually have to be balanced by savings elsewhere in the subscription budget.

Contacts

Faculty Team Librarian, Sociology: John French

0161-275-3769

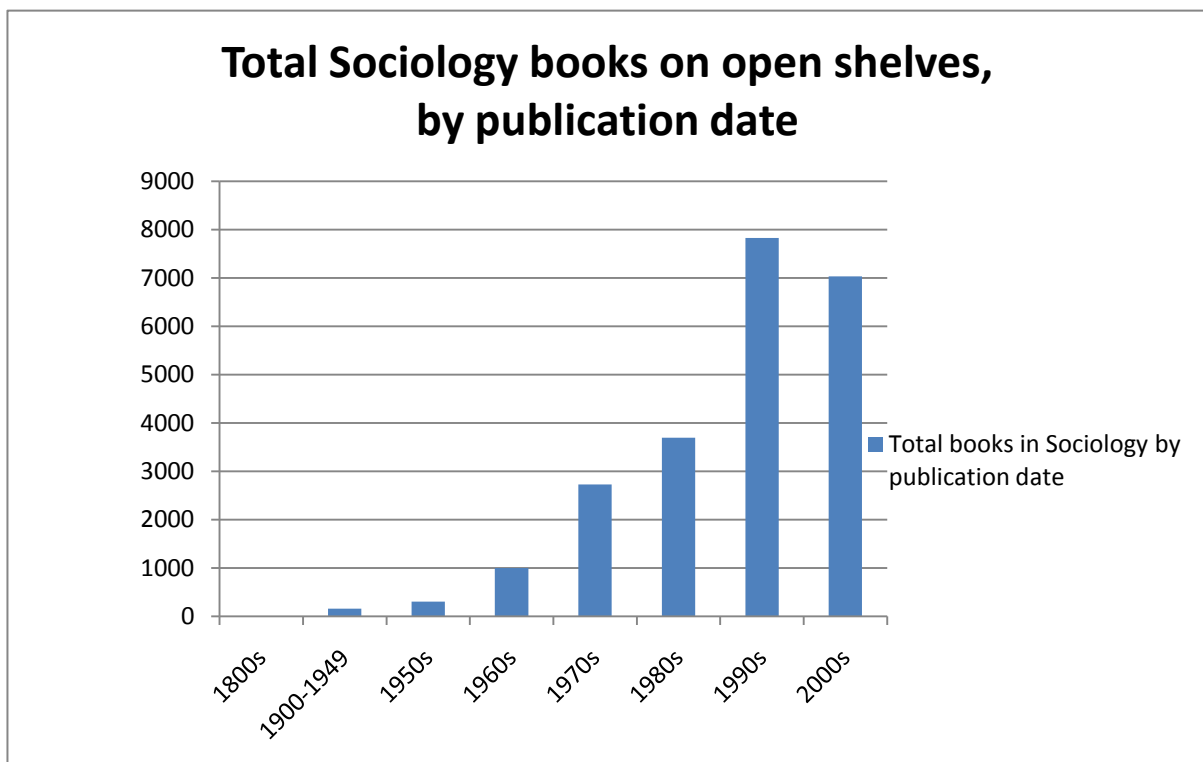
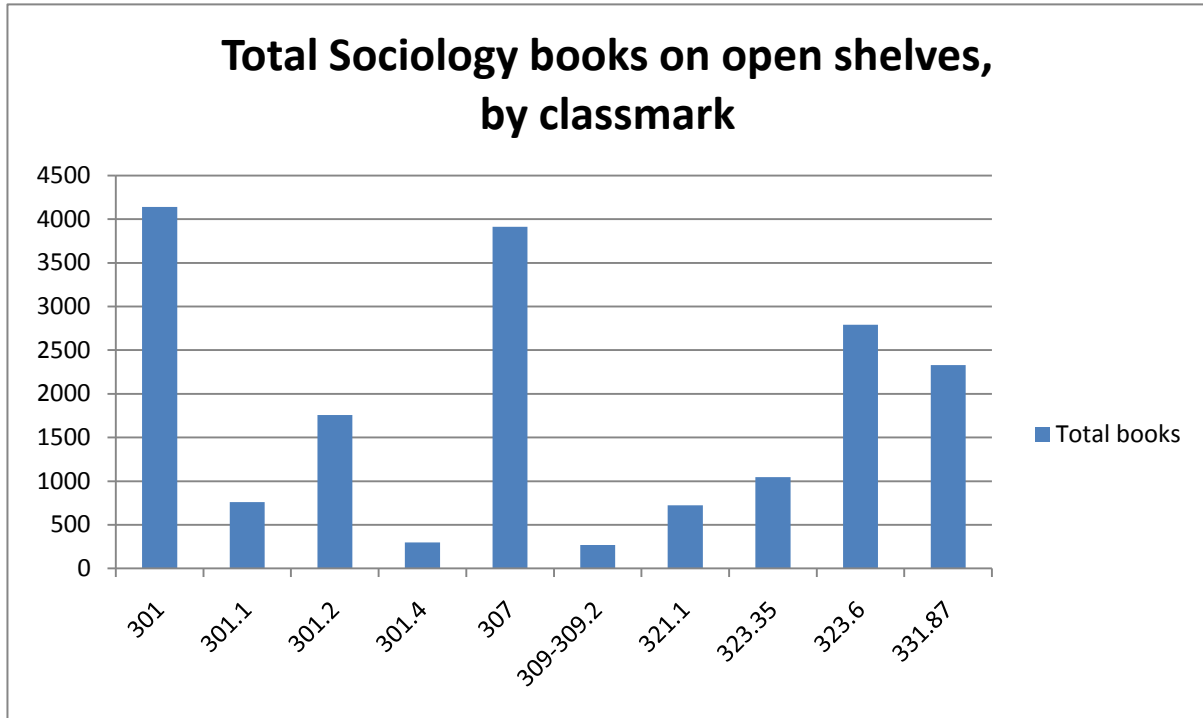
john.french@manchester.ac.uk

January 2011

Appendices

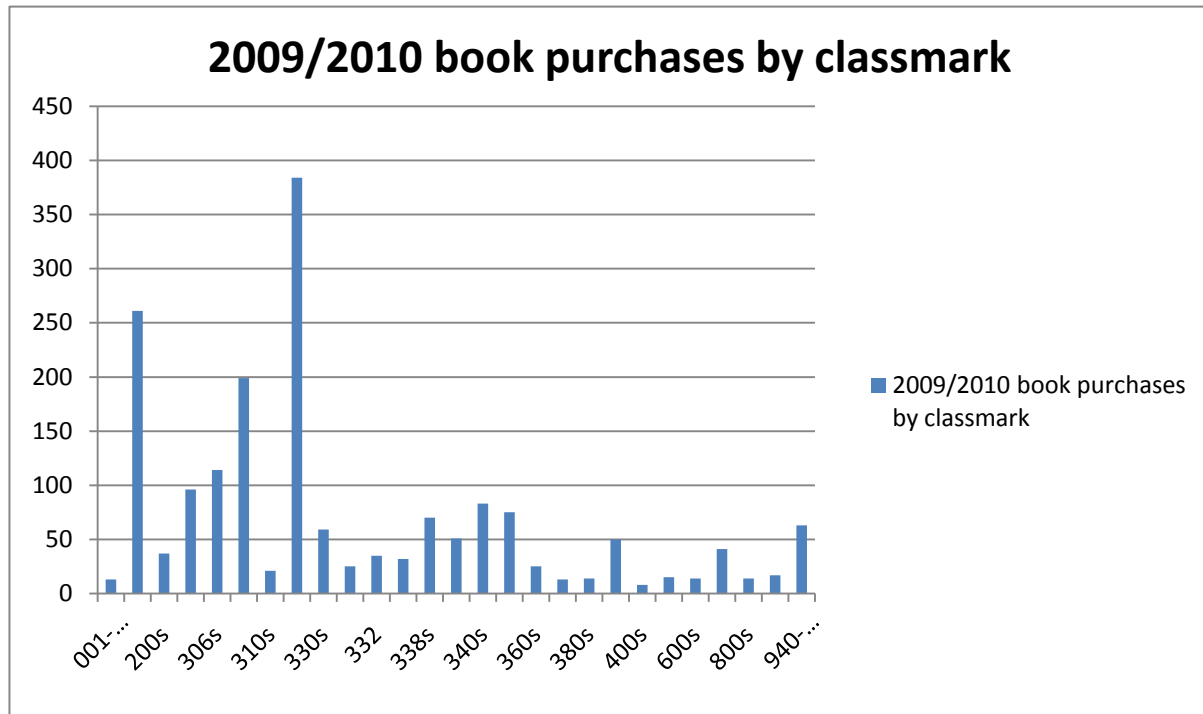
Appendix 1

Stock overview



Appendix 2

All Social Sciences Book Purchases, last financial year.



Appendix 3

Current Journal Subscriptions.

Top 100 Sociology journals by Impact Factor

Journal Citation Reports 2009.

Titles marked with an asterisk are *not* held at JRUL (14 titles)

Annual Review of Sociology

American Journal of Sociology

American Sociological Review

Social Networks

Sociology of Health and Illness

Sociological Methods and Research

Sociological Theory

British Journal of Sociology

Social Problems

Population and Development Review

Annual Review of Law and Social Science

Journal of Marriage and the Family

Economy and Society

Law and Society Review

Politics and Society

Health Sociology Review

Kolner Zeitschrift für Soziologie und Sozialpsychologie*

Sociology

Sociologia Ruralis
Sociology of Education
Human Ecology
Global Networks
Social Forces
Work Employment and Society
Language in Society*
Gender and Society
Work and Occupations
Theory and Society
Discourse and Society
Social Science Research
Acta Sociologica
Ethnic and Racial Studies
Poetics
European Sociological Review
Annals of Tourism Research
Zeitschrift fur Soziologie*
Agriculture and Human Values
Journal of Sport and Social Issues
Leisure Sciences
Sociological Review
Society and Natural Resources
City and Community
Rationality and Society
Sociological Methodology

Youth and Society
Cultural Sociology
Journal for the Scientific Study of Religion
International Sociology
Mobilization
International Journal of Intercultural Relations
Deviant Behavior
Sociological Forum
Contemporary Sociology
Sociology of Sport Journal
Sociological Quarterly
Social Indicators Research
Journal of Leisure Research
Scandinavian Journal of Hospitality and Tourism
Armed Forces and Society
Human Ecology Review*
Race and Class
Media Culture and Society
British Journal of Sociology of Education
Journal of Mathematical Sociology
Symbolic Interaction*
Journal of Sociology
Rural Sociology
Cornell Hotel and Restaurant Administration Quarterly*
Current Sociology
Sociological Research Online

Body and Society
Journal of Contemporary Ethnography
Sociological Perspectives
Sociological Inquiry
Teaching Sociology
Canadian Review of Sociology
European Societies
Comparative Studies in Society and History
Sociologicky Casopis – Czech Sociological Review
Sociology of Religion
Men and Masculinities
Journal of Law and Society
Society and Animals
Sociologie du Travail
Deviance et Societe*
Sociological Spectrum
Journal of Historical Sociology
International Journal of the Sociology of Law
Cornell Hospitality Quarterly
Innovation*
American Journal of Economics and Sociology
Sociologus*
Contributions to Indian Sociology
Revue Francaise de Sociologie*
Social Compass
Berliner Journal fur Soziologie*

Human Studies

Review of Religious Research*

Soziale Welt*

Sociologija I Prostor*

Source: journal Citation Reports. Social Sciences. 2009

Appendix 4

Subscription databases:

Sociological Abstracts

International Bibliography of the Social Sciences

Race Relations Abstracts

Web of Knowledge/Social Sciences Citation Index

Social Sciences Index

Scopus (Elsevier)

Urban Studies Abstracts

Subscription eJournal collections

Sage Full-Text Collections: Sociology

Elsevier Science Direct

Wiley-Blackwell E-Journals

Springer E-Journals

Taylor and Francis E-Journals

JSTOR Complete package.

Cambridge University Press Electronic Journals

Subscription eBook collections

ACLS Humanities E-book Collection

Blackwell Reference Online: Sociology collection

Cambridge Companions Online: Philosophy, Religion and Culture collection

NetLibrary

Oxford Reference Online

Oxford Scholarship Online

Elsevier Science Direct

Appendix 5

Special Collections

The Library does not collect Special Collections material in this area. The Library has limited Special Collections holdings, both printed and manuscript or archival, relating to the history of this discipline.